

**KEY ADMINISTRATIVE STAFF AND FACULTY**

<b>KEY ADMINISTRATIVE STAFF</b>	
<b>Name</b>	<b>Title</b>
Kirk Bachmann	Campus President & Head of Product & Business Development
Bob Scherner	Executive Chef - Residential
Matthew Vearil	Senior Director of Admissions - Residential
Joanna LaCorte	Vice President of Admissions - Distance Learning
Jordan Hagen	Director of Financial Aid
Jason Scheib	Director of Financial Aid
Kate Sweasy	Director of Career Services - Residential
Jane Jepson	Senior Director of Career Services - Distance Learning
Amanda Swift	Student Success Coach
Feven Fermay	Student Success Coach
Tiffany Taylor	Student Success Coach
Yahana Tegegne	Registrar - Residential
Edy Cooper	Senior Registrar - Distance Learning
Jacob Swanson	Student Services Manager/ADA Coordinator
Kayla Rodriguez	Business Office Manager
Tyson Holzheimer	Executive Chef - Distance Learning (IDL) – Culinary Arts
Anne Lanute	Executive Chef– Distance Learning (IDL) – Pastry Arts; Hospitality and Restaurant Operations Management
Alexis Robinson	Title IX Coordinator
Michael Scott	Purchasing and Maintenance Manager

<b>FACULTY-RESIDENTIAL</b>			
<b>Name</b>	<b>Title</b>	<b>Name</b>	<b>Title</b>
Bob Scherner	Executive Chef	John Percapio	Chef Instructor (Culinary Arts, Plant Based Cuisine)
Dan Widman	Lead Chef Instructor (Pastry Arts)	Julie Wolf	Chef Instructor (Culinary Arts & Plant Based Cuisine)
Richard Jensen	Lead Chef Instructor (Culinary Arts)	Mary Fabrikant	Instructor (General Education & Culinary Arts)
Susan Yurish	Lead Instructor (General Education)	Megan Piel	Chef Instructor (Pastry Arts)
Chris Scalia	Chef Instructor (Culinary Arts & Plant Based Cuisine)	Megan Irvine	Chef Instructor (Pastry Arts)
Christopher Moore	Chef Instructor (Culinary Arts, Plant Based Cuisine)	Steven Nalls	Chef Instructor (Culinary Arts & Plant Based Cuisine)
Eugene Kwak	Chef Instructor (Culinary Arts, Plant Based Cuisine)	Stacy Griest	Instructor (General Education)
Jesper Jonsson	Chef Instructor (Culinary Arts & Plant Based Cuisine)		

**FACULTY- INTERACTIVE DISTANCE LEARNING  
CULINARY CHEF INSTRUCTORS**

Tyson Holzheimer	Executive Chef, Culinary Arts
Gregory Bonath	Lead Chef Instructor
Bryce Norblum	Lead Chef Instructor
Eduardo Suarez	Lead Chef Instructor
Roberta Clare	Lead Chef Instructor
Stephanie White	Lead Chef Instructor
Albert Schmid	Chef Instructor
Alisa Gaylon	Chef Instructor
Amy Feese	Chef Instructor
Angela Komis	Chef Instructor
Anthony Padavan	Chef Instructor
Catherine Stanton	Chef Instructor
Cathy Wawrzaszek	Chef Instructor
Cesar Herrera	Chef Instructor
Christopher Diehl	Chef Instructor
Cody Middleton	Chef Instructor
Dan Bearss	Chef Instructor
Darren Zesch	Chef Instructor
David White	Chef Instructor
Dawn Collins	Chef Instructor
Douglas Alley	Chef Instructor
Eric Jenkins	Chef Instructor
Heidi Anderson	Chef Instructor
Heidi Haller	Chef Instructor
Howie Velie	Chef Instructor
Jackie Abril-Carlisle	Chef Instructor
Jamie Palafox	Chef Instructor
JD Forde	Chef Instructor
Jeffrey Chapman	Chef Instructor
Jennifer Kempin	Chef Instructor
Jerry Osuna	Chef Instructor
John Oechsner	Chef Instructor
Jonathan Todd	Chef Instructor
Jordan Brown	Chef Instructor
Jose Matos	Chef Instructor
Joseph Celmer	Chef Instructor
Kareen Linton	Chef Instructor
Karla Lomeli	Chef Instructor

Kate Piazza	Chef Instructor
Kathleen Frings	Chef Instructor
Kelly Brown	Chef Instructor
Kelly Taylor	Chef Instructor
Kevin Kincaid	Chef Instructor
Kevin Quinn	Chef Instructor
Khadijah Muhammad Kebe	Chef Instructor
Kirk Faulkner	Chef Instructor
Krystal Dandie	Chef Instructor
Kyle Reynolds	Chef Instructor
Leigh Copeland	Chef Instructor
Lenora Murphy	Chef Instructor
Luke Shaffer	Chef Instructor
Lynae Gurnsey	Chef Instructor
Mary McCoy	Chef Instructor
Matthew Fairfield	Chef Instructor
Maya Brown	Chef Instructor
McKenzie Johson	Chef Instructor
Melissa Trimmer	Chef Instructor
Nick Howard	Chef Instructor
Nick Papantonakis	Chef Instructor
Patrick Guerra	Chef Instructor
Patrick Jones	Chef Instructor
Paige Haringa	Chef Instructor
Peter Schell	Chef Instructor
Rachel Rancourt-Hobbs	Chef Instructor
Randall Boden	Chef Instructor
Rich Harvey	Chef Instructor
Richard Rosado	Chef Instructor
Ryan Hodros	Chef Instructor
Scott Cohen	Chef Instructor
Scott Shoyer	Chef Instructor
Sofia Forde	Chef Instructor
Shontia Rivers	Chef Instructor
Steve Sabatino	Chef Instructor
Stuart Stein	Chef Instructor
Suzanne Lasagna	Chef Instructor
Todd Fulton	Chef Instructor

<b>FACULTY- INTERACTIVE DISTANCE LEARNING</b>			
<b>PASTRY CHEF INSTRUCTORS</b>			
Anne Lanute	Executive Chef, Pastry; Hospitality and Restaurant Operations Management; General Education		
Jason Goldman	Lead Chef Instructor	Joshua Turek	Chef Instructor
Jen Gross	Lead Chef Instructor	Julie Clark	Chef Instructor
Vicki Davenport	Lead Chef Instructor	Katie Rosenhouse	Chef Instructor
Anastasia Malone	Chef Instructor	Kimberly Daunis Pierce	Chef Instructor
Andrea Rainville	Chef Instructor	Mary Catherine Woods	Chef Instructor
Anne Tutuska	Chef Instructor	Matt Lewis	Chef Instructor
Ashley Chen	Chef Instructor	Megan Henke	Chef Instructor
Billie Sutton	Chef Instructor	Meghan Shaffer	Chef Instructor
Chelsie Higgins	Chef Instructor	NaDean Johnson	Chef Instructor
Cheryl Herbert	Chef Instructor	Nicole Lourie	Chef Instructor
Cody Middleton	Chef Instructor	Paul Rocque	Chef Instructor
Colette Christian	Chef Instructor	Rachel Cuzzone	Chef Instructor
Dawn DeStefano	Chef Instructor	Renee Moreno	Chef Instructor
Dan Tabor	Chef Instructor	Shannyn King	Chef Instructor
Delaine Currier	Chef Instructor	Sinead Chardon	Chef Instructor
Denise Spooner	Chef Instructor	Stefanie Bishop	Chef Instructor
Emily Pinsky	Chef Instructor	Steven Konepelski	Chef Instructor
Erin Kanagy-Loux	Chef Instructor	Thoa Nguyen	Chef Instructor
Francye Kinney	Chef Instructor	Thomas Numprasong	Chef Instructor
Gena Lora	Chef Instructor	Tracy DeWitt	Chef Instructor
Jennifer McClintick	Chef Instructor	Susie Wolak	Chef Instructor
Jacqueline Bruton	Chef Instructor		

<b>General Education Instructors</b>		<b>Externship Instructors</b>	
Anthony Padavan	Kevin Herbert	Gina Donovan	Externship Instructor
Jayne Yenke	Liz Matthiesen-Jones	Loretta Grant	Externship Instructor
Ashley Godfrey	Matthew Fowler	Steven Brown	Externship Instructor
Zach Lebovic			
<b>Tutors</b>			
Anne Foster	Jessica Massey	Katherine Bruner	Robert Gregory
Cissy Mullis	Lindsay Noll Branting	Kenna Pennington	Palagia Jones
Brandon Esparza	Michael LaFlair	Laura Bennett	Stephanie Schmidt
Erin Demoray	Michele Mathiesen	Rachel Wilson	

**CURRENT ADVISORY BOARD**

<b>Name</b>	<b>Title</b>	<b>Company</b>
Jeffrey Lammer	Executive Sous Chef	Edible Beats Restaurant Group
Pierson Schields	Executive Sous Chef	Hyatt Regency -Denver
Mary Ann Mathieu	Sr. Recruiter	Sodexo
Richard Maxfield	Area Managing Director	Omni Hotels and Resorts
Brittany Labolito	Market Human Resources Manager	White Lodging Services
Chris Royster	Executive Chef	Flagstaff House Restaurant
Michael Poompan	Executive Chef	Ritz Carlton - Denver
Steven Moody	Executive Chef	Boulder Country Club
Michael Vigna	National Director	OTG Management
Andy Clark	Founds/Owner	Moxie Bread Co
Shane Witters-Hicks	Escoffier Alumni	Black Cat
Lauren Lewis	Private Chef	The Pure Gourmet

**CALENDARS**

**2021-2022 Academic Period Calendars**

<b>Residential Programs</b>		
<b>Block/Quarter Start</b>	<b>Block End</b>	<b>Quarter End</b>
January 4, 2021	February 12, 2021	March 25, 2021
February 15, 2021	March 25, 2021	May 13, 2021
April 5, 2021	May 13, 2021	June 25, 2021
May 17, 2021*	June 25, 2021	August 12, 2021
July 5, 2021	August 12, 2021	September 24, 2021
August 16, 2021	September 24, 2021	November 4, 2021
September 27, 2021**	November 4, 2021	December 17, 2021
November 8, 2021	December 17, 2021	February 11, 2022

\* Block includes a required Saturday class on June 5, 2021

\*\* Block includes a required Saturday class on November 13, 2021

<b>Distance Learning Programs</b>		
<b>Block/Quarter Start</b>	<b>Block End</b>	<b>Quarter End</b>
January 6, 2021	February 16, 2021	March 30, 2021
February 17, 2021	March 30, 2021	May 18, 2021
April 7, 2021	May 18, 2021	June 29, 2021
May 19, 2021	June 29, 2021	August 17, 2021
July 7, 2021	August 17, 2021	September 28, 2021
August 18, 2021	September 28, 2021	November 9, 2021
September 29, 2021	November 9, 2021	December 21, 2021
November 10, 2021	December 21, 2021	February 15, 2022

**2022-2023 Academic Period Calendars**

<b>Residential Programs</b>		
<b>Block/Quarter Start</b>	<b>Block End</b>	<b>Quarter End</b>
January 3, 2022	February 11, 2022	March 24, 2022
February 14, 2022	March 24, 2022	May 12, 2022
April 4, 2022	May 12, 2022	June 24, 2022
May 16, 2022	June 24, 2022	August 12, 2022
July 5, 2022	August 12, 2022	September 23, 2022
August 15, 2022	September 23, 2022	November 3, 2022
September 26, 2022	November 3, 2022	December 16, 2022
November 7, 2022	December 16, 2022	February 17, 2023

\* Block includes a required Saturday class on June 4, 2022

\*\* Block includes a required Saturday class on November 12, 2022

<b>Distance Learning Programs</b>		
<b>Block/Quarter Start</b>	<b>Block End</b>	<b>Quarter End</b>
January 5, 2022	February 15, 2022	March 29, 2022
February 16, 2022	March 29, 2022	May 17, 2022
April 6, 2022	May 17, 2022	June 28, 2022
May 18, 2022	June 28, 2022	August 16, 2022
July 6, 2022	August 16, 2022	September 27, 2022
August 17, 2022	September 27, 2022	November 8, 2022
September 28, 2022	November 8, 2022	December 20, 2022
November 9, 2022	December 20, 2022	February 21, 2023

**Program Sessions/Hours**

**Residential Programs – Culinary Arts (Diploma & AOS)**

<b>Program</b>	<b>Session</b>	<b>Start Time</b>	<b>End Time</b>
Culinary Arts (AOS & Diploma)	Morning (AM1)	6:00 AM	11:00 AM
Pastry Arts (Diploma)	Morning (AM1)	6:00 AM	11:00 AM
Culinary Arts (AOS & Diploma)	Mid-Morning (AM2)	10:00 AM	3:00 PM
Pastry Arts (Diploma)	Mid-Morning (AM2)	10:00 AM	3:00 PM
Culinary Arts (AOS & Diploma)	Afternoon (AFT)	2:00 PM	7:00 PM
Pastry Arts (Diploma)	Afternoon (AFT)	2:00 PM	7:00 PM
Culinary Arts (AOS & Diploma)	Evening (PM)	6:00 PM	11:00 PM
Pastry Arts (Diploma)	Evening (PM)	6:00 PM	11:00 PM

**2021 Student Holiday & Break Schedule\***

Holiday - New Year's Day**	January 1, 2021
Holiday - Martin Luther King Jr **	January 18, 2021
No Classes (Faculty In-Service) - Residential	March 26, 2021
Spring Break - Residential	March 27, 2021 - April 4, 2021
Spring Break - Distance Learning	March 31, 2021 - April 6, 2021
No Classes (Faculty In-Service) - Residential	May 14, 2021
Holiday - Memorial Day **	May 31, 2021
Holiday- Juneteenth (Observed)	June 18, 2021
Summer Break - Residential	June 26, 2021 - July 4, 2021
Summer Break - Distance Learning	June 30, 2021 - July 6, 2021
Holiday - Independence Day**	July 4, 2021
No Classes (Faculty In-Service) - Residential	August 13, 2021
Holiday - Labor Day **	September 6, 2021
No Classes (Faculty In-Service) - Residential	November 5, 2021
Holiday - Thanksgiving **	November 25 - 26, 2021
Winter Break - Residential	December 18, 2021 - January 2, 2022
Winter Break - Distance Learning **	December 22, 2021 - January 4, 2022

\* The Holiday schedule may not be observed for students in Industry Externship Courses.

\*\* Distance Learning Support will not be available during holidays or breaks.  
Students will still have access to the Online Campus during holidays or breaks.

**2022 Student Holiday & Break Schedule\***

Holiday - New Year's Day**	January 1, 2022
Holiday - Martin Luther King Jr **	January 17, 2022
No Classes (Faculty In-Service) - Residential	March 25, 2022
Spring Break - Residential	March 26, 2022 - April 3, 2022
Spring Break - Distance Learning	March 30, 2022- April 5, 2022
No Classes (Faculty In-Service) - Residential	May 13, 2022
Holiday - Memorial Day **	May 30, 2022
Holiday -Juneteenth	June 20, 2022
Summer Break - Residential	June 25, 2022 - July 3, 2022
Summer Break - Distance Learning	June 29, 2022 - July 5, 2022
Holiday - Independence Day**	July 4, 2022
No Classes (Faculty In-Service) - Residential	August 13, 2021
Holiday - Labor Day **	September 5, 2022
No Classes (Faculty In-Service) - Residential	November 4, 2022
Holiday - Thanksgiving **	November 24 - 25, 2022
Winter Break - Residential	December 17, 2022 - January 8, 2023
Winter Break - Distance Learning **	December 21, 2022 - January 10, 2023

\* The Holiday schedule may not be observed for students in Industry Externship Courses.

\*\* Distance Learning Support will not be available during holidays or breaks.

Students will still have access to the Online Campus during holidays or breaks.



## 2021 Program Calendars

Residential Programs Anticipated Completion Date:					
Start Date	Diploma			Associate of Occupational Studies	
	Culinary Arts	Pastry Arts	Plant-Based Cuisine	Culinary Arts	Baking and Pastry
01/04/2021	08/13/2021	08/13/2021		05/25/2022	05/25/2022
02/15/2021	09/24/2021	09/24/2021		05/13/2022	05/13/2022
04/05/2021	11/05/2021	11/05/2021		06/24/2022	06/24/2022
05/17/2021	12/17/2021	12/17/2021		08/12/2022	08/12/2022
07/05/2021	02/11/2022	02/11/2022	02/11/2022	09/23/2022	09/23/2022
08/16/2021	03/25/2022	03/25/2022		11/04/2022	11/04/2022
09/27/2021	05/13/2022	05/13/2022	05/13/2022	12/16/2022	12/16/2022
11/08/2021	06/24/2022	06/24/2022		02/17/2023	02/17/2023

Distance Learning Programs Anticipated Completion Date:							
Start Date	Diploma			Associate of Occupational Studies			
	Professional Pastry Arts	Culinary Arts and Operations	Plant-Based Culinary Arts	Culinary Arts	Baking and Pastry	Hospitality and Restaurant Operations Management	Plant-Based Culinary Arts
01/06/2021	03/29/2022	03/29/2022		03/29/2022	03/29/2022	03/29/2022	
02/17/2021	05/17/2022	05/17/2022		05/17/2022	05/17/2022	05/17/2022	
04/07/2021	06/28/2022	06/28/2022		06/28/2022	06/28/2022	06/28/2022	
05/19/2021	08/18/2022	08/18/2022		08/18/2022	08/18/2022	08/18/2022	
07/07/2021	09/27/2022	09/27/2022	09/27/2022	09/27/2022	09/27/2022	09/27/2022	04/4/2023
08/18/2021	11/08/2022	11/08/2022	11/08/2022	11/08/2022	11/08/2022	11/08/2022	05/23/2023
09/29/2021	12/20/2022	12/20/2022	12/20/2022	12/20/2022	12/20/2022	12/20/2022	07/04/2023
11/10/2021	02/23/2023	02/23/2023	02/23/2023	02/23/2023	02/23/2023	02/23/2023	08/22/2023

**TUITION AND FEES SCHEDULE**

**RESIDENTIAL PROGRAMS:**

*Note: Equipment/Supplies amount are subject to change* Tuition is charged per payment period. Additional information regarding financing, payment method, and the cancellation and refund policies is described in the catalog.

<b>Associate of Occupational Studies Program in Culinary Arts</b>		
90 Quarter Credits/1340 Clock Hours	Effective 1/4/21	Effective 7/3/21
Length of Program: 60 Weeks		
<b>Tuition and Fees:</b>		
Tuition:	\$29,700.00	\$31,230.00
Equipment/Supplies (non-refundable):	\$450.00	\$450.00
Coursepacks (non-refundable):	\$200.00	\$200.00
Application fee (non-refundable):	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Cost of Program:</b>	<b>\$30,350.00</b>	<b>\$31,880.00</b>

<b>Associate of Occupational Studies Program in Baking and Pastry</b>		
90 Quarter Credits/1340 Clock Hours	Effective 1/4/21	Effective 7/3/21
Length of Program: 60 Weeks		
<b>Tuition and Fees:</b>		
Tuition:	\$29,700.00	\$31,230.00
Equipment/Supplies (non-refundable):	\$450.00	\$450.00
Coursepacks (non-refundable):	\$200.00	\$200.00
Application fee (non-refundable):	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Cost of Program:</b>	<b>\$30,350.00</b>	<b>\$31,880.00</b>

<b>Diploma Program in Culinary Arts</b>		
44 Quarter Credits/760 Clock Hours	Effective 1/4/21	Effective 7/3/21
Length of Program: 30 Weeks		
<b>Tuition and Fees:</b>		
Tuition:	\$14,520.00	\$15,268.00
Equipment/Supplies (non-refundable):	\$450.00	\$450.00
Application fee (non-refundable):	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Cost of Program:</b>	<b>\$14,970.00</b>	<b>\$15,718.00</b>

<b>Diploma Program in Pastry Arts</b>		
44 Quarter Credits/760 Clock Hours	Effective 1/4/21	Effective 7/3/21
Length of Program: 30 Weeks		
<b>Tuition and Fees:</b>		
Tuition:	\$14,520.00	\$15,268.00
Equipment/Supplies (non-refundable):	\$450.00	\$450.00
Application fee (non-refundable):	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total Cost of Program:</b>	<b>\$14,970.00</b>	<b>\$15,718.00</b>

<b>Diploma Program in Plant-Based Cuisine</b>		
59 Quarter Credits/880 Clock Hours		Effective 7/3/21
Length of Program: 42 Weeks		
<b>Tuition and Fees:</b>		
Tuition:	\$19,470.00	\$20,473.00
Application Fee (Non-Refundable)	\$0.00	\$0.00
Supplies:	<u>\$ 450.00</u>	<u>\$450.00</u>
<b>Total Cost of Program:</b>	<b>\$19,920.00</b>	<b>\$20,923.00</b>

**DISTANCE LEARNING PROGRAMS (Online):**

<b>Diploma in Professional Pastry Arts</b>			
59 Quarter Credits/910 Clock Hours			
Length of Program: 60 Weeks		<b>Effective 7/3/21</b>	
<b>Tuition and Fees:</b>			
	Tuition:	\$16,225.00	\$17, 110.00
	Application fee (non-refundable):	\$25.00	\$25.00
	Technology fee (non-refundable) (Optional):	<u>\$250.00</u>	<u>\$250.00</u>
	<b>Total Cost of Program:</b>	<b>\$16,500.00</b>	<b>\$17,385.00</b>

*Note: As textbooks are all delivered electronically, the cost of any books used in the program and available online to the students are included in the tuition cost. The cost of tuition also includes the toolkit and uniform.*

<b>Diploma in Culinary Arts and Operations</b>			
59 Quarter Credits/890 Clock Hours			
Length of Program: 60 Weeks		<b>Effective 7/3/21</b>	
<b>Tuition and Fees:</b>			
	Tuition:	\$17,700.00	\$18,585.00
	Application fee (non-refundable):	\$25.00	\$25.00
	Technology fee (non-refundable) (Optional):	<u>\$250.00</u>	<u>\$250.00</u>
	<b>Total Cost of Program:</b>	<b>\$17,975.00</b>	<b>\$18,860.00</b>

*Note: As textbooks are all delivered electronically, the cost of any books used in the program and available online to the students are included in the tuition cost. The cost of tuition also includes the toolkit and uniform.*

<b>Diploma in Plant-Based Culinary Arts</b>			
59 Quarter Credits/ 880 Clock Hours			
Length of Program: 60 Weeks		<b>Effective 7/3/21</b>	
<b>Tuition and Fees:</b>			
	Tuition:	\$17,700.00	\$18,585.00
	Application fee (non-refundable):	\$25.00	\$25.00
	Technology fee (non-refundable) (Optional):	<u>\$250.00</u>	<u>\$250.00</u>
	<b>Total Cost of Program:</b>	<b>\$17,975.00</b>	<b>\$18,860.00</b>

*Note: As textbooks are all delivered electronically, the cost of any books used in the program and available online to the students are included in the tuition cost. The cost of tuition also includes the toolkit and uniform.*

**Associate of Occupational Studies Program in Culinary Arts**

90 Quarter Credits/1340 Clock Hours **Effective 7/3/21**

Length of Program: 60 Weeks

**Tuition and Fees:**

	Tuition:	\$27,000.00	\$28,350.00
Technology Fee (non-refundable) (Optional):		\$250.00	\$250.00
Application fee (non-refundable):		<u>\$25.00</u>	<u>\$25.00</u>
<b>Total Cost of Program:</b>		<b>\$27,275.00</b>	<b>\$28,625.00</b>

*Note: As textbooks are all delivered electronically, the cost of any books used in the program and available online to the students are included in the tuition cost. The cost of tuition also includes the toolkit and uniform.*

**Associate of Occupational Studies in Baking and Pastry**

90 Quarter Credits/1340 Clock Hours **Effective 7/3/21**

Length of Program: 60 Weeks

**Tuition and Fees:**

	Tuition:	\$24,750.00	\$26,100.00
Technology Fee (non-refundable) (Optional):		\$250.00	\$250.00
Application fee (non-refundable):		<u>\$25.00</u>	<u>\$25.00</u>
<b>Total Cost of Program:</b>		<b>\$25,025.00</b>	<b>\$26,375.00</b>

*Note: As textbooks are all delivered electronically, the cost of any books used in the program and available online to the students are included in the tuition cost. The cost of tuition also includes the toolkit and uniform.*

**Associate of Occupational Studies in Hospitality and Restaurant Operations Management**

90 Quarter Credits/1020 Clock Hours **Effective 7/3/21**

Length of Program: 60 Weeks

**Tuition and Fees:**

	Tuition:	\$27,000.00	\$28,350.00
Technology Fee (non-refundable) (Optional):		\$250.00	\$250.00
Application fee (non-refundable):		<u>\$25.00</u>	<u>\$25.00</u>
<b>Total Cost of Program:</b>		<b>\$27,275.00</b>	<b>\$28,625.00</b>

*Note: As textbooks are all delivered electronically, the cost of any books used in the program and available online to the students are included in the tuition cost. The cost of tuition also includes the toolkit and uniform.*

<b>Associate of Occupational Studies in Plant-Based Culinary Arts</b>		
90 Quarter Credits/1290 Clock Hours		<b>Effective 7/3/21</b>
Length of Program: 84 Weeks		
<b>Tuition and Fees:</b>		
Tuition:	\$27,000.00	\$28,350.00
Technology Fee (non-refundable) (Optional):	\$250.00	\$250.00
Application fee (non-refundable):	\$25.00	\$25.00
<b>Total Cost of Program:</b>	<b>\$27,275.00</b>	<b>\$28,625.00</b>

*Note: As textbooks are all delivered electronically, the cost of any books used in the program and available online to the students are included in the tuition cost. The cost of tuition also includes the toolkit and uniform.*

### **ADDITIONAL FEES:**

**Books/Tools/Equipment (Residential):** Uniforms and tool kits as well as elected books for residential programs are issued during week one of the program. A detailed listing (ISBN and other information) of textbooks required for residential programs are included in this addendum and may also be found on the Online Campus portal. Students electing to purchase textbooks at an additional cost from the institution will sign a separate textbook purchase agreement prior to matriculating into the program. Coursepacks will be accessible in the Online Campus for individual scheduled courses.

### **STAND-ALONE COURSES**

#### **Plant-Based Stand-Alone Courses\***

The following courses are approved for Stand Alone Course enrollment:

<b>Course Number</b>	<b>Course Name</b>	<b>Tuition (Includes Book)</b>
PB111	Foundations of Plant-Based Pastry I	\$1,500.00
PB112	Foundations of Plant-Based Pastry II	\$1,700.00
PB120	Seasonal Plant-Based Cuisine	\$1,500.00
PB130	Plant-Based Approaches to Wellness	\$1,500.00
PB141	Cultural Influences I	\$1,500.00
PB142	Cultural Influences II	\$1,500.00

\*Additional Course information including descriptions and objectives can be found in the school catalog.

**Residential Program Textbooks:**

Required textbooks must be purchased prior to the start of any course. Students may elect to purchase books from the institution after admission for an additional cost. Access to the State Food Safety Certification Course will be provided during the first week in school. Current textbooks and associated costs are included in the table below.

Book Information	Cost	Diploma Programs			Associate of Occupational Studies Programs	
		Culinary Arts	Pastry Arts	Plant-Based	Culinary Arts	Pastry Arts
Gisslen, Professional Cooking. 9 <sup>th</sup> Edition. Wiley, 2018. ISBN# 9781119399612	\$200	✓		✓	✓	
Gisslen, Professional Baking. with recipe cards 7 <sup>th</sup> Edition. Wiley, 2016. ISBN# 9781119373179	\$200		✓			✓
Dopson, L., Food & Beverage Cost Control. 6 <sup>th</sup> Edition. Wiley, 2015. ISBN# 9781118988497	\$70				✓	✓
State Food Safety Food Manager Certification www.statefoodsafety.com	\$100	✓	✓	✓	✓	✓
Zacharakis, Bygrave & Corbett, Entrepreneurship 4th Edition, Wiley, 2016 ISBN# 9781119298809	\$55			✓	✓	✓
Sharma, Sheehy, Kolahdooz, Barasi, Nutrition at a Glance 2nd Edition, Wiley, 2015 ISBN# 9781118661017	\$43				✓	✓
Civitello, Cuisine and Culture: A History of Food and People 3rd Edition, Wiley, 2012 ISBN# 9781118862308	\$32				✓	✓

### **Books/Tools/Equipment (Distance Learning):**

Before starting each program, students will be informed of all costs related to these items. Students enrolled at Auguste Escoffier School of Culinary Arts will pay actual shipping costs for program toolkits and uniforms mailed outside of the US. Shipping costs are nonrefundable and will be added to the student account. Students should contact their Admissions Representative if they have any questions about the toolkit or any other institutionally-provided materials. Students will have access to a full list of needed course supplies upon enrollment; however, the most current supply list will be accessible as part of the course resources at least 1 week prior to the start of each program course. Students are responsible for having all required equipment and are encouraged to check the current supply list prior to beginning each course to ensure they have all needed materials.

Domestic shipping costs are included with the tuition cost and fees for the uniform and toolkit. Shipping costs for supplies outside of the US are the responsibility of the student and will be charged to the student account. Shipping costs that result from replacement of supplies not due to damage are the responsibility of the student and will be charged to the student account. All shipping costs are nonrefundable.

The current cost to replace program-related equipment for the distance learning programs is:

- Additional Chef Coat: \$30.00
- Additional Tool Kit: \$250.00

### **Distance Learning Program Textbooks:**

As textbooks are all delivered electronically, the cost of any books used in the program and available online to the students are included in the tuition cost.

### **Technology Fee:**

All students studying in the Culinary distance learning programs will be assessed a technology fee of \$250 to cover costs associated with the delivery of the program. This fee also includes a laptop issued by the school. Students may opt out of this fee.

### **International Student Services Fee:**

Students studying in the residential programs on a M1 Visa or international/nonresident students completing a distance learning program at Auguste Escoffier School of Culinary Arts that reside or have permanent residence outside of the United States will be subject to a \$150 non-refundable charge to cover processing fees associated with enrollment and continuing student services.



**EFFECTIVE September 29, 2021**

**This update applies to Distance Education courses starting in the September 29, 2021 term start, excluding externship courses.**

### **Page 17 of Addendum**

#### **Retake Fees:**

The following retake fees apply for residential program:

- \$35 to retake ServSafe Exam
- \$750 to retake any course (for residential courses)

The following retake fees apply for Distance Learning Program:

- \$50 per quarter credit hour to retake any course, excluding externship courses

The fees listed above are considered current and applicable to all students unless otherwise noted. Payment arrangements must be made with the business office at the time of the makeup class, ServSafe Exam and/or at the start of the retaken course.

#### **Official Transcript:**

Transcript requests are fulfilled through Parchment (<https://www.parchment.com/>), a leading company in secure transcript fulfillment. There is a \$4 fee for requesting your official transcript through Parchment. An additional \$2.50 charge will apply to transcript orders that are requested to be mailed as hard copies, or an additional fee of \$25 will be charged to have hard copy transcripts sent overnight. Transcripts requests will be processed within one business day.

Official transcripts will not be released if the student has an outstanding balance with Escoffier. Please contact Escoffier Student Accounts department at 877-452-5489 to identify any outstanding balance and work to resolve the balance. A transcript fee is assessed regardless of transcript hold status.

### CATALOG UPDATES:

Effective 9/2/21

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#### ADMISSIONS

##### APPLICATION FEE

An Application fee required for a program is disclosed in the Catalog Addendum.

##### ADMISSIONS REQUIREMENTS

- Must be a minimum of 16 years of age;
- Application for Admission;
- AESCA Enrollment Agreement (inclusive of written permission of parent or guardian if under 18);
- Proof of High School Completion or Equivalent must be obtained through one of the following examples;
- High School Diploma,
- High School Equivalency Exam: GED, HiSet, or TASC,
- Official College Transcript from a Completed Associate or Higher Degree Program, or
- State Approved Home School Certificate of Completion.
- Admissions Interview;
- Application Fee (see Catalog Addendum for current fee) or approved Fee Waiver and documentation\*;
- FERPA Release Form.

*\* Application fee waivers are available for students previously attending another Escoffier school or Escoffier program, Active and Honorably Discharged Military Personnel, their spouse and children (acceptable military documentation includes but not limited to: DD214, VA Certificate of Eligibility (COE), membership card in the American Legion or Veterans of Foreign Wars - excluding auxiliary member, LES/Leave and Earnings Statement, a letter from Commanding Officer for active duty members only, or other official documentation indicating Honorable Discharge or Active Duty status), employees of approved educational partners, those with high school-issued waivers where applicable (distance learning) or high school students enrolling in programs requiring an application fee.*

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Effective 8/30/21

#### ACADEMIC ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

Auguste Escoffier School of Culinary Arts is committed to full compliance with both the Americans with Disabilities

Act (ADA) and Section 504 of the Rehabilitation Act regarding equal opportunities for students with disabilities. Students with known or suspected disabilities are encouraged to reach out to Disability Services at **224-212-1248** or [studentservices@escoffier.edu](mailto:studentservices@escoffier.edu) at the beginning of each term, or as soon as they become aware of the disability. An ADA Coordinator will work alongside students inquiring about Accommodations to arrange accessibility services. Students requesting accommodations for the first time with AESCA will need to be prepared to provide current documentation of the qualified disability. Should accommodations be approved, they will be implemented once an agreement plan is established and provided to the Chef Instructor by the student. It is important to note that accommodations are not applied retroactively.

### Page 17

Effective 7/1/2021

#### **ATTENDANCE POLICY**

Attendance is an extremely important part of the programs and mandatory at Auguste Escoffier School of Culinary Arts. The curriculum structure for each program builds on the learning and hands-on experiences of the prior sessions. We expect that students will arrange their personal and work schedules to give proper priority to coursework. Students are expected to participate in all instructional activities to signify their attendance in class. For distance education courses, participation in academic instructional activities includes assignments, discussion boards, evaluations/assessments, live sessions, and externship hours.

Students that fall below 80% program attendance may be placed on attendance probation until attendance percentages reach or exceed 80%. If at any point it is not possible to complete 80% of the scheduled hours, the student will be dismissed from the program. The 80% attendance rate is exclusive of the externship course as students enrolled in an externship course must complete all course hours to fulfill course and graduation requirements.

Students who do not achieve satisfactory attendance in any course may earn a failing grade on their transcripts and may be required to repeat the course. Students who have been absent from all their scheduled classes for more than 14 consecutive calendar days, not including scheduled holidays or breaks, will be administratively withdrawn from the school.

Students who are withdrawn for attendance may reapply for admission for the beginning of the next session. Attendance will be monitored daily and at the end of each session to ensure students are meeting attendance requirements.

### Page 18

Effective 8/18/21

#### **INCOMPLETE (I) GRADES**

A grade of Incomplete may be assigned for a course when circumstances beyond a student's control—such as death of a close relative, illness, injury, or family emergency—prevent the student from completing the course work on time.

The student must be able to achieve a letter grade of at least a "C" (70%-79%) or a passing "P" grade in order to request an Incomplete from the Lead Instructor. The request for an Incomplete must be made by the

student before the end of the term. Arrangements must be made to complete the outstanding work within 14 days of the start of the subsequent term. If no arrangements are made, the student will receive “0” points for any outstanding work and the Incomplete (I) grade will be converted to the grade the student earned based on the work completed in the course.

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**Effective 8/30/21**

**Plant-Based Cuisine**

Updated Plant-Based Cuisine course sequence; PB102, PB103, and PB111

<b>PB Residential Program Course Progression</b>							
<b>Term</b>	<b>Session</b>	<b>Courses</b>	<b>Lecture</b>	<b>Lab</b>	<b>Extern</b>	<b>Total</b>	<b>Credits</b>
1	1	CE135 Restaurant Operations	100			100	10
	2	PB101 Plant-Based Culinary Foundations I	20	40		60	4
	2	PB102 Plant-Based Culinary Foundations II	20	40		60	4
2	3	PB103 Plant-Based Culinary Foundations III	25	50		75	5
	3	PB111 Foundations of Plant-Based Pastry I	20	40		60	4
	4	PB112 Foundations of Plant-Based Pastry II	25	50		75	5
	4	CE190 Entrepreneurship	50			50	5
3	5	PB130 Plant-Based Approaches to Wellness	20	40		60	4
	5	PB141 Cultural Influences I	20	40		60	4
	6	PB120 Seasonal Plant-Based Cuisine	20	40		60	4
	6	PB142 Cultural Influences II	20	40		60	4
4		EX101 Externship I	10		150	160	6
<b>Program Totals</b>			<b>350</b>	<b>380</b>	<b>150</b>	<b>880</b>	<b>59</b>

Effective 9/2/21

Page 30:

The name of the **Associate of Occupational Studies in Food and Beverage Operations** has been changed to **Associate of Occupational Studies in Hospitality and Restaurant Operations Management**.

The program description found on page thirty is updated as follows:

**Program Description** – Hospitality and Restaurant Operations Management.

The Associate of Occupational Studies in Hospitality and Restaurant Operations Management program was developed to provide students with the understanding of the

hospitality industry from a business perspective. Students start with professionalism and entry level management while building on that knowledge to learn the skills necessary to successfully manage operational aspects of a successful hospitality operation. The curriculum combines lectures, laboratory and an externship for an integrated approach to the Food and Beverage Operations industry. Topics include leadership, human resource management, event management, purchasing, cost control, menu management and entrepreneurship. Students in the degree program take a course in culinary foundations designed to provide an introduction to the professional kitchen as they become acquainted with tools, utensils, and equipment and discuss kitchen layout. Additional courses include technical writing for the hospitality industry, nutrition, math & accounting. In addition, communication, entrepreneurship and history from the culinary perspective are addressed. These theory courses cover subjects that professionals in the hospitality and foodservice industry need to succeed to their highest possible professional level. Students are required to complete a 6 week industry externship in order to gain functional knowledge by working in an approved food service establishment.

Students will be awarded an Associate of Occupational Studies in Hospitality and Restaurant Operations Management when the following have been met:

- Completion of 90 quarter credit hours;
- Completion of the 160-hour Industry Externship course;
- A minimum cumulative grade point average of 2.0.

Program Objectives:

- Understand the skill sets required for supervisory/ management positions.
- Analyze relevant operations data and make sound decisions for a profitable operation.
- Plan and provide professional service with high levels of attention to detail in guest experience.
- Train and coach line level employees in operations.
- Understand available business technologies and provide consultation based on an operation's needs.
- Understand and develop the operation as a concept.

Effective 6/25/21

Page 32

The Associate of **Occupational Studies in Plant Based Culinary Arts** program course progression has been updated by moving **EX101 Externship I** from term 5 to term 7 so that both Externship courses can be completed in sequence. Plant-Based Residential Diploma or IDL Diploma graduates enrolling in the Plant-Based Culinary Arts AOS program will receive credit for those diploma level courses, including EX101 Externship I.

Plant-Based Culinary Arts - AOS Course Progression							
Term	Session	Course	Lecture	Lab	Extern	Total	Credits
1	1	PB101 Plant-Based Culinary Foundations I	20	40		60	4
	2	PB102 Plant-Based Culinary Foundations II	20	40		60	4
	2	CE130 Menu Design	40			40	4
2	3	PB103 Plant-Based Culinary Foundations III	25	50		75	5
	4	PB111 Foundations of Plant-Based Pastry I	20	40		60	4
	4	CE167 Purchasing and Cost Control	30			30	3
3	5	PB112 Foundations of Plant-Based Pastry II	20	40		60	5
	6	PB120 Seasonal Plant-Based Cuisine	20	40		60	4
	6	CE180 Foodservice Management	30			30	3
4	7	PB130 Plant-Based Approaches to Wellness	20	40		60	4
	8	PB141 Cultural Influences I	20	40		60	4
	8	CE190 Entrepreneurship	50			50	5
5	9	PB142 Cultural Influences II	20	40		60	4
	10	GE110 Business and Professional Communications	50			50	5
6	11	GE140 History and Culture from the Culinary Perspective	50			50	5
	11	GE150 The Science of Nutrition	50			50	5
	12	GE130 Foodservice Math and Accounting	50			50	5
	12	GE170 Introduction to Psychology in the Workplace	50			50	5
7	13	EX101 Externship I	10		150	160	6
	14	EX202 Externship II	10		150	160	6
		<b>Program Totals</b>	<b>610</b>	<b>380</b>	<b>300</b>	<b>1290</b>	<b>90</b>

Effective 9/2/21

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## CODE OF CONDUCT

All programs offered at AESCA are professional programs and, like any job, students, prospective students, and graduates are expected to treat one another, the staff, faculty, and guests in a professional manner with courtesy and respect at all times.

The following conduct is impermissible including but not limited to:

- cheating
- plagiarism
- repeated use of profanity
- theft
- carrying or possession of weapons at any campus location
- drug dealing or drug use and/or intoxication during class and/or public events
- intimidation or disrespect of any AESCA employee, fellow student(s), or guests
- inappropriate sexual conduct
- fraternization with AESCA employees
- bullying
- hazing
- harassment
- other inappropriate or unprofessional conduct, statements or behavior occurring on campus, in the distance learning environment, or in the public sphere of print and digital media and social networks

Code of Conduct violations may be grounds for disciplinary action including and up to immediate dismissal, denial of enrollment, or denial of student services.

Individuals who have been subject to a Code of Conduct violation will be notified in writing by the appropriate department and will have the opportunity to submit a letter of appeal within seven calendar days from the date the individual is notified of the violation. Appeals must be submitted in writing and received by the Ombudsman's office, via email ([ombudsman@escoffier.edu](mailto:ombudsman@escoffier.edu)), within the time specified above. Prior violations will be reviewed and considered for students seeking to re-enroll at AESCA.

Public or private action while representing Auguste Escoffier School of Culinary Arts that does not align with our Equality Statement may also result in code of conduct violations up to and including dismissal from the school.

Residential students are expected to act in a socially responsible manner in conjunction with

COVID 19 outlined instructions to include but not limited to; proper social distancing, proper and frequent hand washing, wearing a facemask, using provided hand sanitizers, and conforming to other guidelines set forth by the Auguste Escoffier School of Culinary Arts and the state of Colorado. Failure to comply with guidelines may result in the student being sent home for the day.